



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR ORDERS ABOVE R30 000.00
BUT LESS THAN R200 000.00**

REFERENCE NO. UTM/SCM/1678/2020

**SUPPLY AND DELIVERY OF LAPTOPS AND PRINTING MACHINES FOR ECONOMIC
DEVELOPMENT AGENCY.**

17 AUGUST 2020

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

Item No.	Specifications	Quantity
1	LAPTOPS 3567 I5 NOTEBOOK 15.6-INCH HD LED DISPLAY INTEL CORE I5 7200 PROCESSOR 8GB RAM + 1TB HARD DRIVE INTEL HD GRAPHICS WINDOWS 10 PROFESSIONAL 3 YEAR WARRANTY	3
2	FIREWALL 60E HARDWARE 1 YEAR 24/7 FORTICARE AND FORTIGUARD UNIFIED PROTECTION CAPABLE OF APPLICATION CONTROL,VPN TRAFFIC MANAGEMENT WEB FILTERING	1
3	PRINTERS TR 4540(PRINT-COPY-SCAN AND FAX) WIRELESS CONNECTIVITY 20 SHEET ADF AND AUTO 2 SIDED PRINTING HIGH YIELD-YIELD INK CARTRIDGE 1 YEAR WARRANTY	3
	<u>SPECIAL CONDITIONS:</u> <ol style="list-style-type: none"> Suppliers are to adhere strictly to the specifications given. Not adhering to the specifications, will result in the quotation not being considered. Faxed or e-mailed quotations will not be accepted. 7 days urgent. 	

GENERAL CONDITIONS


Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room 51.

1. Sealed quotations outwardly marked: Ref. No. UTDM/SCM/1678/2020:
2. Supply and delivery of Laptops and printing machines for economic development agency . must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on Tuesday 25 AUGUST 2020**
3. **MBD1, MBD4, MBD6.1, MBD6.2, MBD6.11 and MBD8** forms must be filled in and submitted **together with the quotation**.
4. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2017**.
5. In terms of Regulation 6, the **80/20 preference point system will be applicable**, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.
6. Prices quoted must include value added tax, delivery charges and off-loading to the municipal premises.
7. **Any quote will not necessary be accepted and the Council Reserves the Right to Accept the whole or any Part of Any quote.**
8. **Certified Copy of Sanas: B-BBEE Certificated or Proof of Exemption must** be included in the Bid document.
9. **A valid original Tax clearance certificate must be** submitted together with the document.
10. Prices altered by means of correction fluid **will not** be considered
11. **Preference will be given to Database Suppliers**
12. A **current (30 days) Business and or Business Residential municipal account for all services must** be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.
13. **Proof of registration**, on the central supplier database for government.
14. **Local Production content:**
 - 14.1 **An organ of state must, in the case of designated sectors, where in the award of tenders local production and content is of critical importance, advertise such tenders with a specific tendering condition that only locally produced goods, services or works or locally manufactured goods, with stipulated minimum threshold for local production and content will be considered.**

Enquiries may be directed to: S Dlamini Tell: 066 304 1319

Checked by: Lwazi Ngwenya (SCM Manager)


BH KHOZA
ACTING MUNICIPAL MANAGER


DCP MAZIBUKO
CHIEF EXECUTIVE OFFICER-DDA