



UTHUKELA DEVELOPMENT AGENCY

REQUEST FOR ACCREDITED SERVICE PROVIDER TO PROVIDE UTHUKELA DEVELOPMENT AGENCY WITH OFFICE SPACE

TENDER NO. UEDA 03/2019/03

The uThukela Development Agency seeks Suitable Service Providers to provide with office space

Tender documents will be available from the offices of the Cashier from Thursday, 29 August 2019 at the uThukela District Municipality, 36 Lyell Street, Ladysmith at a non-refundable cost of R200. Any queries in respect of the documentation can be directed to Mr Sphamandla Dlamini via email SDlamini@uthukela.gov.za

A Compulsory Briefing Session will be held on Wednesday, 18 September 2019 at 11h00 am, at the uThukela District Municipality, 36 Lyell Street, Ladysmith. Failure to purchase the tender document and/or non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tenders submitted on the official tender document that you have purchased are to be submitted in a sealed envelope, clearly marked

"TENDER NO. UEDA 03/2019/03: ACCREDITED SERVICE PROVIDER TO PROVIDE UTHUKELA DEVELOPMENT AGENCY WITH OFFICE SPACE must be deposited in the tender box situated on the ground floor of the uThukela District Municipality, 36 Lyell Street, Ladysmith, on or before the closing time of **12h00 on Thursday, 30 SEPTEMBER 2019**, where the tenders will be opened in public. **Late quotations or Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.**

Tenderers shall take note of the following Tender Conditions:

- DDA procurement policy will apply,
- DDA does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.
- The Single Envelope System shall apply.
- The 80/20 point system shall apply.
- Pre-qualification:
- A bidder must score a minimum of 60 points in respect of pre-qualification to be considered for evaluation/functionality.

Miss DCP Mazibuko
Chief Executive Officer