



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR  
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

**REFERENCE NO. UTDM/SCM/1520/2019**

**REQUEST FOR SERVICE PROVIDER TO SUPPLY AND DELIVERY  
OF COMPUTER DESKTOP AND LAPTOPS FOR UTHUKELA  
DISTRICT MUNICIPALITY .**

**04 SEPTEMBER 2019**

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

<b>Item No.</b>	<b>Specifications</b>	<b>Quantity</b>
<b>01</b>	I 5 All in one Desktop 3.4 GHZ (8 <sup>th</sup> gcn)  8 gig Ram DDR4  500 gig HDD  20 Inch led  3-year onsite warranty  Keyboard + Mouse	<b>03</b>
<b>02</b>	I 5 3.4 GHZ 8 <sup>th</sup> Gcn Laptops  500 gig HDD  8 gig DDR4 Ram  15.4 Led  3-year onsite warranty	<b>18</b>

	Protective Backpack Laptop	
	Wireless Mouse.	
	<b><u>SPECIAL CONDITIONS:</u></b>	
	<ol style="list-style-type: none"> <li>1. Suppliers are to adhere strictly to the specifications given.</li> <li>2. Not adhering to the specifications, will result in the quotation not being considered.</li> <li>3. Faxed or e-mailed quotations will not be accepted.</li> <li>4. 7 days urgent.</li> </ol>	

**GENERAL CONDITIONS:**

**Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room 51.**

1. Sealed quotations outwardly marked: **Ref. No. UTDM/SCM/1520/2019: Request for Service Provider to Supply and Delivery of Computer Desktop and Laptops for UThukela District Municipality.** must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on Thursday 12 September 2019.**
2. **MBD1, MBD2, MBD4, MBD6.1, MBD6.2 , MBD8 and MBD9** forms must be filled in and submitted **together with the quotation.**
3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2011.**
4. In terms of Regulation 6, the **80/20 preference point system will be applicable**, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.
5. Prices quoted must include value added tax, delivery charges and off-loading to the municipal premises.
6. **Any quote will not necessarily be accepted and the Council Reserves the Right to Accept the whole or any Part of Any quote.**
7. **Certified Copy of Sanas:** B-BBEE Certificated or Proof of Exemption **must** be included in the Bid document.
8. **A valid original Tax clearance certificate must be** submitted together with the document.
9. Prices altered by means of correction fluid **will not** be considered
10. **Preference will be given to Database Suppliers**

**11. A current (30 days) Business and or Business Residential municipal account for all services must** be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.

**12. Proof of registration**, on the central supplier database for government.

**13. Local Production and Content:**

**9.(1) An organ of state must, in the case of designated sectors, where in the award of tenders local production and content is of critical importance, advertise such tenders with a specific tendering condition that only locally produced goods, services or works or locally manufactured goods, with stipulated minimum threshold for local production and content will be considered.**

**14. Pre-Qualification:**

**Only tenderers with B-BBEE Level 1 will qualify.**

**Enquiries may be directed to: Langelihle Thwala**

**Tell: 072 564 0923**

**: Thomas O' Reilly**

**Tell: 036 638 5130**



**SN KUNENE  
MUNICIPAL MANAGER**