



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

REFERENCE NO. UTDM/SCM/1520/2019

**REQUEST FOR SERVICE PROVIDER TO SUPPLY AND DELIVERY
OF COMPUTER DESKTOP AND LAPTOPS FOR UTHUKELA
DISTRICT MUNICIPALITY .**

04 SEPTEMBER 2019

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

Item No.	Specifications	Quantity
01	I 5 All in one Desktop 3.4 GHZ (8 th gcn) 8 gig Ram DDR4 500 gig HDD 20 Inch led 3-year onsite warranty Keyboard + Mouse	03
02	I 5 3.4 GHZ 8 th Gcn Laptops 500 gig HDD 8 gig DDR4 Ram 15.4 Led 3-year onsite warranty	18

	Protective Backpack Laptop	
	Wireless Mouse.	
	<u>SPECIAL CONDITIONS:</u>	
	<ol style="list-style-type: none"> 1. Suppliers are to adhere strictly to the specifications given. 2. Not adhering to the specifications, will result in the quotation not being considered. 3. Faxed or e-mailed quotations will not be accepted. 4. 7 days urgent. 	

GENERAL CONDITIONS:

Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room 51.

1. Sealed quotations outwardly marked: **Ref. No. UTDM/SCM/1520/2019: Request for Service Provider to Supply and Delivery of Computer Desktop and Laptops for UThukela District Municipality.** must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on Thursday 12 September 2019.**
2. **MBD1, MBD2, MBD4, MBD6.1, MBD6.2 , MBD8 and MBD9** forms must be filled in and submitted **together with the quotation.**
3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2011.**
4. In terms of Regulation 6, the **80/20 preference point system will be applicable**, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.
5. Prices quoted must include value added tax, delivery charges and off-loading to the municipal premises.
6. **Any quote will not necessarily be accepted and the Council Reserves the Right to Accept the whole or any Part of Any quote.**
7. **Certified Copy of Sanas:** B-BBEE Certificated or Proof of Exemption **must** be included in the Bid document.
8. **A valid original Tax clearance certificate must be** submitted together with the document.
9. Prices altered by means of correction fluid **will not** be considered
10. **Preference will be given to Database Suppliers**

11. A current (30 days) Business and or Business Residential municipal account for all services must be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.

12. Proof of registration, on the central supplier database for government.

13. Local Production and Content:

9.(1) An organ of state must, in the case of designated sectors, where in the award of tenders local production and content is of critical importance, advertise such tenders with a specific tendering condition that only locally produced goods, services or works or locally manufactured goods, with stipulated minimum threshold for local production and content will be considered.

14. Pre-Qualification:

Only tenderers with B-BBEE Level 1 will qualify.

Enquiries may be directed to: Langelihle Thwala

Tell: 072 564 0923

: Thomas O' Reilly

Tell: 036 638 5130



**SN KUNENE
MUNICIPAL MANAGER**