



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR  
ORDERS ABOVE R30 000.00 BUT LESS THAN R200 000.00**

**REFERENCE NO. UTDM/SCM/1422/2018**

**CLEANING COMPANY TO CLEAN OFFICES (2) AT PIETERS  
STORES-THAT WERE BURNT WITHIN UTHUKELA DISTRICT  
MUNICIPALITY .**

**30 AUGUST 2018**

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

| <b>Item No.</b> | <b>Specifications</b>   | <b>Quantity</b> |
|-----------------|---|-----------------|
| 1               | CLEANING COMPANY TO CLEAN OFFICES(2) AT PIETERS STORES-THAT WERE BURNT.   | 2               |
|                 | <p><b><u>SPECIAL CONDITIONS:</u></b></p> <ol style="list-style-type: none"> <li>1. Suppliers are to adhere strictly to the specifications given.</li> <li>2. Not adhering to the specifications, will result in the quotation not being considered.</li> <li>3. Faxed or e-mailed quotations will not be accepted.</li> <li>4. 7 days urgent.</li> <li>5. Briefing<br/>Date: 05 September 2018<br/>Venue: Pieters Stores<br/>Time: 11:00am</li> </ol> |                 |

## **GENERAL CONDITIONS**

Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room 51.

1. Sealed quotations outwardly marked: **Ref. No. UTDM/SCM/1422/2018: Cleaning company to clean offices (2) at Pieters stores –that were burnt within uThukela District .** must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on Friday 07 SEPTEMBER 2018**
2. **MBD1, MBD4, MBD6.1, MBD6.2, MBD6.11 and MBD8** forms must be filled in and submitted **together with the quotation.**
3. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**
4. In terms of Regulation 6, the **80/20 preference point system will be applicable**, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.
5. Prices quoted must include value added tax, delivery charges and off-loading to the municipal premises.
6. **Any quote will not necessary be accepted and the Council Reserves the Right to Accept the whole or any Part of Any quote.**
7. **Certified Copy of Sanas:** B-BBEE Certificated or Proof of Exemption **must** be included in the Bid document.
8. **A valid original Tax clearance** certificate **must be** submitted together with the document.
9. Prices altered by means of correction fluid **will not** be considered
- 10.
11. **Preference will be given to Database Suppliers**
12. **A current (30 days) Business and or Business Residential municipal account for all services must** be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.
13. **Proof of registration**, on the central supplier database for government.

Enquiries may be directed to: **Witness Mkhize**

**Tell: 036 638 5258**

  
**BH KHOZA**

**ACTING MUNICIPAL MANAGER**