



**UTHUKELA DISTRICT MUNICIPALITY**

**APPOINTMENT OF SERVICE PROVIDER TO PROVIDE OFFICE SPACE FOR THE PERIOD OF 3 YEARS**

**TENDER NO. 17/2021-UEDA**

The uThukela District Municipality seeks professional service provider to provide office space for the period of 3 (three) years

Tender documents will be available from the offices of the Cashier from Monday 04 October 2021 at the uThukela District Municipality, 36 Lyell Street, Ladysmith at a non-refundable cost of R200.00. Any queries in respect of the documentation can be directed to Mr B Madikizela via email [investment@ueda.co.za](mailto:investment@ueda.co.za)

Tenders submitted on the official tender document that you have purchased are to be submitted in a sealed envelope, clearly marked

**“TENDER NO. 17/2021-UEDA: APPOINTMENT OF SERVICE PROVIDER TO PROVIDE OFFICE FOR THE PERIOD OF THREE (3) YEARS”** must be deposited in the tender box situated on the ground floor of the uThukela District Municipality, 36 Lyell Street, Ladysmith, on or before the closing time of **12h00 on Friday, 05 November 2021**, where the tenders will be opened in public. **Late quotations or Tenders received by way of Facsimile or E-Mail will under no circumstances be considered.**

All service providers intending to submit a tender are required to register for inclusion on the District's Service Provider Database. Forms are obtainable from the District's Supply Chain Management Office.

Tenderers shall take note of the following Tender Conditions:

- UThukela District Municipality's procurement policy will apply.
- uThukela District Municipality's does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.
- The Single Envelope System shall apply.
- The 80/20 point system shall apply.

A bidder must score a minimum of 70 points in respect of pre-qualification to be considered for evaluation/ functionality. UThukela District Municipality will strive to achieve targeted procurement in accordance with the Preferential Procurement Policy Framework Act, Regulation 2017. BBBEE LEVEL 1 are targeted for this tender.

For supply chain management related enquires contact Mr LT Ngwenya Tel: 036 638 5183, email: [LNgwenya2@uthukela.gov.za](mailto:LNgwenya2@uthukela.gov.za)

**M Sithole**  
**Municipal Manager**  
**UThukela District Municipality**