



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR ORDERS
ABOVE R30 000.00 BUT LESS THAN R200 000.00**

REFERENCE NO. UEDA/SCM/1004/2021

**REQUEST FOR ACCREDITED SERVICE PROVIDER TO SUPPLY AND
DELIVERY OF LAPTOPS FOR UTHUKELA ECONOMIC DEVELOPMENT
AGENCY**

11 OCTOBER 2021

UThukela District Municipality is hereby invites quotations from qualified and experienced service provider for the following:

Item No.	Specifications	Quantity
1.	Supply and delivery of laptops -standard user Laptops 13 2.4 GHZ 10 th Gen 500 Gig HDD 8 gigs DDR4 Ram 15.4 LED 3 years onsite warranty Backpack Wireless mouse	5
	<u>SPECIAL CONDITIONS:</u> 1. Suppliers are to adhere strictly to the specifications given. 2. Not adhering to the specifications, will result in the quotation not being considered. 3. Faxed or e-mailed quotations will not be accepted. 4. 7 days urgent. 5. Previous work experience	

GENERAL CONDITIONS:

Quotations must be submitted using the official quotation form obtainable from the Supply Chain Management Unit office (Procurement) Room G51.

Sealed quotations outwardly marked: **Ref. No. UEDA/SCM/1004/2021;**
Request for accredited service provider to supply and delivery of Laptop for uThukela Economic Development Agency. must be addressed to the **Municipal Manager** and placed in the Tender Box, 36 Lyell Street, Ladysmith, **not later than 12H00 on. Wednesday, 20 October 2021.**

1. **MBD1, MBD4, MBD6.1, MBD6.2, MBD6.11, MBD8 and MBD9** forms must be filled in and submitted **together with the quotation.**
2. All Quotations will be evaluated on a point system in accordance with the provisions of the **Preferential Procurement Policy Framework Act No. 5 of 2000 and the revised PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**
3. In terms of Regulation 6, the **80/20 preference point system will be applicable**, with 80 points for Price and 20 Points for B-BBEE Status Level of Contribution.
4. Prices quoted must include value added tax, delivery charges and off-loading to the municipal premises.
5. **Any quote will not necessary be accepted and the Council Reserves the Right to Accept the whole or any Part of Any quote.**
6. **Certified Copy of Sanas: B-BBEE Certificated or Proof of Exemption must** be included in the Bid document.
7. **A valid original Tax clearance certificate must be** submitted together with the document.
8. Prices altered by means of correction fluid **will not** be considered
9. **Preference will be given to Database Suppliers**
10. **A current (30 days) Business and or Business Residential municipal account for all services must** be included in the bid document, even outside the UThukela District Municipal boundaries. In case of leasing, the lease agreement must be submitted, indicating who is responsible for water, electricity & rates.
11. **Proof of registration**, on the central supplier database for government.
12. **Local Production and Content:**
 - 9.(1) **An organ of state must, in the case of designated sectors, where in the award of tenders local production and content is of critical importance, advertise such tenders with a specific tendering condition that only locally produced goods, services or works or locally manufactured goods, with stipulated minimum threshold for local production and content will be considered.**
13. **Pre-Qualification:**
 - Only tenderers with B-BBEE Level 1 will qualify.**

Enquiries may be directed to: Mr L Dubazane Tell: 063 684 8300

Checked by: Lucky Dubazane



DCP Mazibuko
Chief Executive Officer (CEO)
Uthukela Economic Development Agency