



THE PLANNING, CO-ORDINATION AND FUNDRAISING FOR FUNCTIONS FOR UTHUKELA ECONOMIC DEVELOPMENT AGENCY FOR A PERIOD OF THREE YEARS

TENDER NO. 23/2021-OTH

The uThukela Economic Development Agency seeks panel of professional service providers for planning, co-ordination and fundraising for functions.

Tender documents will be available from the offices of the Cashier from Tuesday 18 January 2022 at the uThukela District Municipality, 36 Lyell Street, Ladysmith at a non-refundable cost of R350.00 Any queries in respect of the documentation can be directed to Miss B Hlongwane via email bhlongwane@ueda.co.za

A Compulsory Briefing will be held on Tuesday 01 February 2022 at 12h00 pm, at the uThukela District Municipality, 36 Lyell Street, Ladysmith. Failure to purchase the tender document and/ or non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tenders submitted on the official tender document that you have purchased are to be submitted in a sealed envelope, clearly marked

"TENDER NO. 23/2021-OTH: THE PLANNING, CO-ORDINATION AND FUNDRAISING FOR FUNCTIONS FOR A PERIOD OF THREE YEARS FOR UTHUKELA ECONOMIC DEVELOPMENT AGENCY must be deposited in the tender box situated on the ground floor of the uThukela District Municipality, 36 Lyell Street, Ladysmith, on or before the closing time of 12h00 on Friday, 18 February 2022, where the tenders will be opened in public. Late quotations or Tenders received by way Facsimile or E-Mail will under no circumstances be considered.

All service providers intending to submit a tender are required to register for inclusion on the District's Service Provider Database. Forms are obtainable from the District's Supply Chain Management Office.

Tenderers shall take note of the following Tender Conditions:

- uThukela District Municipality's procurement policy will apply,
- uThukela District Municipality's does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.
- The Single Envelope System shall apply.
- The 80/20 point system shall apply.
- Functionality – Minimum of 60 Points will be used.

A handwritten signature in black ink, appearing to read "Mazibuko", is written over the printed name "DCP Mazibuko".

DCP Mazibuko

Chief Executive Officer

UThukela Economic Development Agency