



APPOINTMENT OF A SERVICE PROVIDER FOR PRINTING AND DISTRIBUTION OF WATER STATEMENTS FOR UTHUKELA DISTRICT MUNICIPALITY FOR A PERIOD OF 3 YEARS

TENDER NO. 24/2022-ITS

The uThukela District Municipality seeks service provider for printing and distribution of water statements.

Tender documents will be available from the offices of the cashier from Friday 23 September 2022 at the uThukela District Municipality, 36 Lyell Street, Ladysmith at a non-refundable cost of R200.00 .Any queries in respect of the documentation can be directed to Mr Siphamandla Dlamini via email SDlamini@uthukela.gov.za

A Compulsory Briefing will be held on Thursday 06 October 2022 at 11h00, at the uThukela District Municipality Offices, 36 Lyell Street, Ladysmith. Failure to purchase the tender document and/ or non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tenders submitted on the official tender document that you have purchased are to be submitted in a sealed envelope, clearly marked

“TENDER NO.24/2022-ITS: APPOINTMENT OF A SERVICE PROVIDER FOR PRINTING AND DISTRIBUTION OF WATER STATEMENTS FOR UTHUKELA DISTRICT MUNICIPALITY must be deposited in the tender box situated on the ground floor of the uThukela District Municipality, 36 Lyell Street, Ladysmith, on or before the closing time of **12h00 on Wednesday, 26 October 2022**, where the tenders will be opened in public. **Late quotations or Tenders received by way Facsimile or E-Mail will under no circumstances be considered.**

All service providers intending to submit a tender are required to register for inclusion on the District’s Service Provider Database. Forms are obtainable from the District’s Supply Chain Management Office.

Tenderers shall take note of the following Tender Conditions:

- uThukela District Municipality procurement policy will apply,
- uThukela District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.
- The Single Envelope System shall apply.
- The 80/20 point system shall apply.
- A bidder must score a minimum of 70 points in respect of pre-qualification to be considered for evaluation/ functionality.

**MB MNGUNI
ACTING MUNICIPAL MANAGER**