



APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO PROVIDE UTHUKELA DISTRICT MUNICIPALITY WITH INSURANCE BROKER SERVICES FOR A PERIOD OF 36 MONTHS.

TENDER NO. 14/2025-FIL

The uThukela District Municipality seeks accredited service provider to provide insurance broker services.

Tender documents will be available from the offices of the cashier from 30 May 2025 at the uThukela District Municipality, 36 Lyell Street, Ladysmith at a non-refundable cost of R500.00 or download on E-tenders. Any queries in respect of the documentation can be directed to Mr Lucky Dubazane via email LDubazane@uthukela.gov.za

Compulsory Briefing Session will be held on Thursday, 05 June 2025 at 10h00, at the uThukela District Municipality Offices, 36 Lyell Street, Ladysmith. Failure to purchase the tender document and/or non-attendance at the Compulsory Briefing Session will render any submission invalid.

Tenders submitted on the official tender document that you have purchased are to be submitted in a sealed envelope, clearly marked **"TENDER NO.14/2025-FIL : APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO PROVIDE UTHUKELA DISTRICT MUNICIPALITY WITH INSURANCE BROKER SERVICES FOR A PERIOD OF 36 MONTHS"** must be deposited in the tender box situated on the ground floor of the uThukela District Municipality, 36 Lyell Street, Ladysmith, on or before the closing time of **12h00 on Tuesday 01 July 2025**, where the tenders will be opened in public. **Late quotations or Tenders received by way Facsimile or E-Mail will under no circumstances be considered.**

Only bidders who are registered with National Treasury Central Supplier Database (CSD) will be eligible to bid.

Tenderers shall take note of the following Tender Conditions:

- uThukela District Municipality procurement policy will apply,
- uThukela District Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,
- Tenders submitted are to be valid for a period of 90 days from the closing date for submissions of tenders.
- The Single Envelope System shall apply.
- The tender will be evaluated on a 80/20 preferential points system as per the following criteria: uThukela District Municipality strive to achieve the specific goals in line with PPPFA regulations 2022.
- A bidder must score a minimum of 70 points in respect of pre-qualification to be considered for the next stage.

LS/HI

MUNICIPAL MANAGER